



Cicero Christmas Parade Entry Form

Saturday, November 30, 2024

Line-Up: 3pm ● Start Time: 4pm

Parade Line up starts at 3pm. Volunteers will direct you to the line-up areas. Parade starts at 4pm. All entries must be in position by 3:50pm.

- Everyone lines up behind the Hamilton North Public Library (209 W Brinton St, Cicero)
- All parade positions will be determined prior to Wed, Nov 27. If you have a special request please write it in the comments section below.
- NO ENTRY will be allowed to participate in the parade without a signed entry form

REGISTRATION: 2 WAYS TO REGISTER:

1. Mail-in your entry. Must be postmarked by 11/22 to: Cicero Friends of the Park, Jackie Hayden, 14284 E. 239th St, Noblesville, IN 46060
2. Email to: jbhayden20@gmail.com

Questions? Please contact Jackie Hayden at 317-446-1352 or jbhayden20@gmail.com.



Cicero Christmas Parade Entry Form

Saturday, Nov 30, 2024

Line-Up: 3pm



Start Time: 4pm

Individual / Business / Organization _____

Contact Person _____

Address _____

City _____ State _____ Zip Code _____

Email _____

Contact number _____ (cell preferred in case we need to contact you the day of)

Which category best describes your entry?

_____ Float _____ Marching/Walking group _____ Individual _____ Community Group _____ Business

Brief history of your organization or business: _____

Description of entry (including theme): _____

How many people will participate in your entry? (approx.# is fine) _____

Comments: _____

The physical handout and distribution of candy by participants is allowed & encouraged. All candy must be in original wrappers. Throwing candy from a float is allowed since this is a day light parade. See item #17 below.

Are you handing out any candy or other items during the parade? Circle one NO or Yes, what? _____

Please include / attach a copy of any printed material being distributed in the parade.

Please Read & Sign the Waiver Below:

In consideration of the Town of Cicero, Hamilton County, Indiana permitting the undersigned to participate in the Cicero Christmas Parade, the undersigned does hereby release and discharge, and agree to indemnify and hold harmless the Town of Cicero, Hamilton County, Indiana, and Cicero Friends of the Park, its respective employees, agents, and assigned of and from all manner of actions, suits, liabilities, claims, causes of action, and demands of whatever kind and whatsoever, in law or equality, for any loss or damaged to any person, property, or organizations hereof because of, or on account of, the actions or omissions of the undersigned or its employees, agents, and assigns, and for any loss or damage to the undersigned's person and / or property which may occur in connection with the event known as the Cicero Christmas Parade.

1. All drivers participating in the parade must have a valid driver's license and proof of insurance for the vehicle being operated in accordance with the Indiana law. All entries must acknowledge and ensure compliance prior to participation.
2. Speed of the parade will be no more than 5 mph at any point in time.
3. Vehicles and parade units may not be more than 12 feet in height and not more than 12 feet wide. Length shall not exceed 50 feet including the length of the tow vehicle. Semi tractors type units are prohibited from pulling a trailer in the parade due to restricted turning radius of the parade route.
4. No children under 12 will be permitted to ride on a float without adult supervision. Units with participants under this age are to have an adult chaperone ratio of 1:10.
5. All children under 16 years old and riding a bicycle, Skateboard, hoverboard or wearing inline skates, roller-skates or similar, must wear proper safety equipment. This includes a helmet at all times during the parade.
6. Units with sirens and or airhorns like tow trucks and emergency apparatus may only operate sirens and/or horns in a short 3 second burst and no more than 6 times in a one-minute time frame.
7. Decorative material used on parade floats shall be flame resistant whenever possible. All heat sources (lights etc.) must be located away from all combustible materials.
8. A minimum of one 2.5-pound multipurpose (ABC) fire extinguisher shall be provided by the participant of the float. The fire extinguisher must be in an accessible location, be currently certified and maintained in operable condition and present at the time of float inspections.
9. All wiring and wiring connections must be located where they are not exposed to physical damage, secured to float, and maintained in a safe condition.
10. All generators must be uncovered, and exhaust discharge not located within 3 feet of combustible materials. Generators shall not be in enclosed spaces or the passenger compartment of vehicles. (e.g., Hatchback vehicles with the hatch open in not an approved location for a gas-powered generator).
11. Proposed: Safety chains must be affixed from the towing vehicle to the float. The operator of the parade unit is to ensure compliance prior to the start of the parade.
12. Fireworks or open flame devices are prohibited on parade floats. The use of fuel fired torches, candles or similar devices which can ignite the parade float are prohibited. No smoking on or near any floats at any time.
13. Individuals riding on the float must be situated in a secure location, (Seated or provided with a secure handhold e.g., railing, pole, handle). All standing and riding areas must have secure solid walls or railings with balusters with 3-inch spacing at 42" above the float platform. Participants are prohibited from mounting or dismounting parade units when in motion.
14. Normal unobstructed vision to the front, sides and rear of the towing vehicle must be provided to the vehicle operator. Should the view be obstructed a safety walker is to be present on each side of the unit.
15. When animals are included, precautions should be taken within parade line-ups to ensure animals are well cared for and are not startled by other participants or noises which could cause a public safety hazard. Animals that are not ridden, should be confined in some manner like a leash, lead or tether no greater that 6 foot in length. Parade organizers should also account for animal debris removal.
16. Drivers impaired by medications, or drugs including alcohol, regardless of prescribed or recreation prior to and during participation in the parade is prohibited. Violations are subject to penalty of law.
17. Throwing items such as candy from floats to viewers or passing out items such as flyers or leaflets is only allowed during day light parades and will be prohibited after dusk.
18. Automobiles, trucks, and farm tractors are not to be on the parade route side by side or in parallel. They are to remain single file. This does not apply to garden tractors, golf carts, motorbike or similar units.

Signature of Applicants _____ Date _____